

**MINUTES OF MEETING
GRAND HAVEN
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Grand Haven Community Development District held a Community Workshop on May 2, 2019 at 10:00 a.m., at the Grand Haven Village Center, Grand Haven Room, 2001 Waterside Parkway, Palm Coast, Florida 32137.

Present at the meeting were:

Dr. Stephen Davidson	Chair
Tom Lawrence	Vice Chair
Ray Smith	Assistant Secretary
Kevin Foley	Assistant Secretary

Also present were:

Howard McGaffney	District Manager
Barry Kloptosky	Operations Manager
Stacie Acrin	Grand Haven CDD Office
Robert Ross	Vesta/AMG

Residents present were:

Vic Natiello	Chip Howden
Al Lo Monaco	

FIRST ORDER OF BUSINESS

CALL TO ORDER/ROLL CALL

Mr. McGaffney called the workshop to order at 10:05 a.m. Supervisors Davidson, Lawrence, Smith and Foley were present, in person. Supervisor Gaeta was not present.

SECOND ORDER OF BUSINESS

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

▪ **Community Emergency Management Plan**

This item, previously Item 5D, was presented out of order.

Disclaimer: These summary minutes are intended to highlight the topics discussed, items being considered and actions taken.

Supervisor Davidson recalled the Community Emergency Management Plan (CEMP), which was adopted by the Board years ago, and stated that resident Chip Howden worked with various agencies to revise and update the CEMP.

Mr. Howden presented the CEMP and discussed the revision process, the primary changes, information added to align with the City's CEMP, etc. He responded to questions and suggestions. Discussion ensued regarding information that should be added, additional updates and corrections, distribution of the plan to various agencies, etc.

This item would be included on the next meeting agenda for consideration.

THIRD ORDER OF BUSINESS

UPDATES: Operations Manager

Mr. Kloptosky discussed the following:

- Pond 14: The aerator issue was resolved and 1,600 shellcracker fish were installed.
- Radio Antenna: Installation was underway and should be completed by the beginning of the next week.
- Village Center Storage Addition: Completed; final payment would be released.
- Center Park Gazebo Roof: Work was underway. Discussion ensued regarding the delays, projected completion, notifying residents of the status, etc.
- Village Center Stucco Repair Project: Meetings were held and contract was being finalized. Color options would be presented at the next meeting.
- Pedestrian Crosswalk Traffic Study: Received complaints and criticism from residents regarding the study distributed at the last meeting.

Discussion ensued regarding the focus of the study was on safety, location being a high accident area, whether to proceed with the crosswalk, whether a crosswalk in that location would inconvenience traffic at the gate, etc.

This item would be included on the next meeting agenda.

- Use of Fragrances at Amenity Facilities: Problem persists, despite person being advised not to use fragrances, etc., at the facilities.

Discussion ensued regarding whether the instructor or participants use fragrances during a specific class, whether the non-resident instructor charges a fee for classes, scanning

or checking in users in the area with the odor issue and sending an e-blast reminder about use of fragrances, oils, diffusers, etc.

➤ Resident Tampering with HVAC Equipment at Creekside: The new systems have safeguards and sensors; however, residents tampered with the sensors and tried to pick a lock to get to the new thermostats. Allowing residents to change the thermostats could significantly reduce the life of the ducts.

Discussion ensued regarding appropriate temperatures, allowing facilitators to adjust temperature for certain activities, educating the community about fragrances and temperature settings in the amenities, etc.

➤ Remote Controls in Fitness Center: Remote controls were removed due to issues with people changing channels.

Discussion ensued regarding how to alleviate the problem.

The workshop recessed at 12:12 p.m., and reconvened at 12:27 p.m.

FOURTH ORDER OF BUSINESS

UPDATES: District Manager

Mr. McGaffney presented projected Fiscal Year 2020 budget expenditures and reviewed line item increases, decreases and adjustments compared to the adopted Fiscal Year 2019 budget and explained the reasons for changes, how the figures were calculated and responded to questions. The Board and Staff discussed the amounts projected, how the amounts were calculated, projected assessments, building fund balance, future projects, etc.

• **UPCOMING MEETINGS/WORKSHOPS**

○ **BOARD OF SUPERVISORS MEETING**

▪ **May 16, 2019 at 10:00 AM**

The next meeting will be held on May 16, 2019 at 10:00 a.m.

○ **COMMUNITY WORKSHOP**

▪ **June 6, 2019 at 10:00 AM**

The next workshop will be held on June 6, 2019 at 10:00 a.m.

FIFTH ORDER OF BUSINESS

DISCUSSION ITEMS

▪ **Fiscal Year 2019/2020 Meeting Schedule**

This item, previously Item 5C, was presented out of order.

Possibly eliminating workshops in November, December and January and streamlining workshops by not including the Operations Manager report and/or limiting Mr. Kloptosky's reports to only new topics or issues so that his amount of prep time for workshops and meetings is reduced, were discussed.

The consensus was to schedule workshops the first Thursday of November and December and schedule meetings on the third Thursday of November and December; January would be the only month without a scheduled workshop.

A. Amenity Facilities: Open/Close Talking Points/Questions

This item was deferred to the next meeting.

B. Proposed Additions/Edits to Amenity Rules

Discussion ensued regarding District Counsel's proposed additions and edits to the Amenity Rules and changes and/or clarifications proposed by Board Members and Staff.

This item would be included on the next meeting agenda.

C. Fiscal Year 2019/2020 Meeting Schedule

This item was presented prior to Item 5A.

D. Community Emergency Management Plan

This item was presented following the Second Order of Business.

SIXTH ORDER OF BUSINESS

OPEN ITEMS

Discussion ensued regarding the proposed Amenity Holiday Schedule Community Survey questions and CEMP.

SEVENTH ORDER OF BUSINESS

SUPERVISORS' REQUESTS

There being no Supervisors' requests, the next item followed.

EIGHTH ORDER OF BUSINESS

ADJOURNMENT

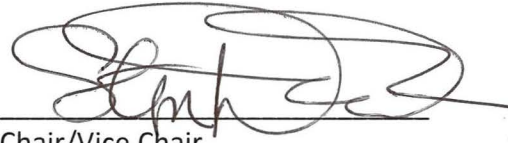
There being nothing further to discuss, the workshop adjourned.

On MOTION by Supervisor Lawrence and seconded by Supervisor Smith, with all in favor, the workshop adjourned at 2:07 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair